

Site Plan: B Designator Modification			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			\$2,000
ENVIRONMENTAL		\$629**	
PDS REVIEW TEAMS			\$865
STORMWATER			\$695
DEH	SEPTIC/WELL	\$382	
	SEWER		
PDS TRAILS REVIEW		\$170	
VIOLATION FEE ( <i>not included in total</i> )		\$1,000	
<b>INITIAL DEPOSIT &amp; FEE TOTAL</b>			
<b>\$4,359</b> (if on Sewer and CEQA exempt)			
<b>\$4,741</b> (if on Septic/Well and CEQA exempt)			

\* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

\*\* If determined **NOT** to be exempt, collect \$3,610.

**PLEASE FOLLOW ALL INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.**

#### **PART A:**

All listed items must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcountry.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

- Plot Plan (**see Note #4**)
- [126 Acknowledgement of Filing Fees and Deposits](#) (**see Note #1**)
- [305 Ownership Disclosure](#)
- [320 Evidence of Legal Parcel](#) (**and any Deeds**)
- [346S Supplemental Application](#)
- [366 Environmental Review Update Application](#)
- [581 Plan Check Pre-Application Notice](#)
- [LUEG-SW Stormwater Intake Form for Development Projects](#)

#### **PART B:**

In addition to **PART A** on a USB Flash Drive, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

- Plot Plans: **Ten (10) hard copies.** (**see Note #4**)
- [346 Discretionary Permit Application](#): **One (1) hard copy.**
- [346S Supplemental Application](#): **One (1) hard copy.**
- [366 Environmental Review Update Application](#): **Four (4) hard copies.**
- [367 Application for an Environmental Initial Study \(AEIS\)](#): **One (1) copy (Original AEIS).**
- [581 Plan Check Pre-Application Notice](#): **One (1) hard copy.**
- [LUEG-SW Stormwater Intake Form for Development Projects](#): **Two (2) hard copies.**

#### **PART C:**

All items below are informational only and not be submitted.

- [090 Typical Plot Plan](#)
- [209 Defense and Indemnification Agreement FAQs](#)

**Submittal Appointments are no longer required.**  
**Check-in at the main PDS counter no later than 3:30 p.m.**  
**Submittal package MUST BE complete.**

**NOTES:**

1. If the Financially Responsible Party (FINRESP) wants to designate an additional DEPOSITOR (such as an Agent or Permit Runner) to make online deposits to the FINRESP'S Trust Account(s), then the FINRESP and the DEPOSITOR must be Accela Citizen Access Registered Users and complete all of form PDS-126. Register at: <https://publicservices.sdcounty.ca.gov/citizenaccess>.
2. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. All files must have all security restrictions and passwords removed. PDF files must be named by either "Form Number" (example: PDS-399F), or "Title of the submitted study" (example: Fire Protection Plan).
3. Please note: USB Flash Drive will not be returned.
4. The number of Site Plan sets will depend on the Community Design Review your project is in. You must submit a total of **Ten (10)** sets **PLUS** an additional number of sets as follows:
  - a. For **ALPINE DRB: TWO (2)** additional sets – total number - **12**;
  - b. For **I-15 DRB: TWO (2)** additional sets – total number - **12**;
  - c. For **JULIAN DRB; TWO (2)** additional sets – total number - **12**;
  - d. For **LAKE SIDE DRB: TWO (2)** additional sets – total number - **12**;
  - e. For **RAMONA DRB: FOUR (4)** additional sets – total number - **14**;
  - f. For **SWEETWATER DRB: TWO (2)** additional sets – total number - **12**;
  - g. For **VALLEY CENTER DRB: TWO (2)** additional sets – total number - **12**;
  - h. **IF your project is in the I-15 CORRIDOR**, you may also be in the **FALLBROOK, BONSALL or VALLEY CENTER DESIGN REVIEW AREA** – in this instance you must submit enough sets for both areas. Site Plans for other than SFDs (commercial, industrial, multi-family) go to both I-15 DRB and the other appropriate DRB. The fee waiver for I-15 only applies to Site Plans for SFD, on single lot. Does not apply to multiple SFDs on multiple lots.
5. Site Plan sets shall consist of: Plot Plan, Elevations and Concept Landscape Plan. Stapled together and folded to 8½" x 11" with the lower right-hand corner exposed.
6. Collect PDS Review Teams deposit unless waived or lowered by Project Manager.
7. NO FEES REQUIRED for a Site Plan filed for review of a SINGLE-FAMILY DWELLING (SFD) within the I-15 Corridor per Section 7602(d)(9) of the Zoning Ordinance.
8. Inform applicant that project goes to local Community Planning Group and/or Design Review Board for recommendation.
9. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.